

Information to Gather to Finalize Your Divorce Documents

Below is a list of the information (paperwork) you will need to have in order to complete your divorce after you have filed your opening paperwork at the Court and after you have served your spouse.

Identification:

A driver's license or some other government-issued form of picture identification.

**IMPORTANT: Student IDs and non-governmental employee badges cannot be accepted.*

List of property you are dividing:

**IMPORTANT: The agreement between you and your spouse about property and debt does NOT affect the rights of creditors even when approved by the Court as part of the final decree. The creditor may expect payment from you no matter who agrees to pay the debt in this agreement. See an attorney if you have questions about separate and community debts and separate and community property.*

Personal Property (clothing, furniture, jewelry or artwork)

List of real property (your home, mobile home, condominium, lot or commercial building)

Bank and investment accounts (checking accounts, savings accounts, stocks, bonds, certificates of deposit, mutual funds, or life insurance policies with cash value)

Retirement plans (IRAs, retirement accounts, pension plans or 401(k) plans)

**IMPORTANT: If you are going to divide a retirement plan, contact the retirement plan before filling out your final divorce papers. Depending on the plan, a Qualified Domestic Relations Order (QDRO) may be necessary.*

Vehicles (cars, trucks, motorcycles, recreational vehicles, boats, tractors or trailers)

**IMPORTANT: To transfer vehicles or a mobile home, contact the Motor Vehicle Division or see a professional*

Other property (business interests, patents, trademarks, copyrights, royalties, manuscripts or any other property)

List of debts you are dividing and how you are dividing them:

Credit Cards/Charge Cards - For example: "Each of us will turn in and cancel all joint credit cards, or we will have the credit card company take the other person's name off of the account."

**IMPORTANT: Your divorce papers are public documents! DO NOT list the full account number for any credit card or other loan information that you would not want to make public. Just list the company name of each credit card.*

Taxes - For Example: "We will share information necessary to correctly file our income tax returns. We will get the help we need to file our taxes."

Problem With Tax Returns - For example: "If any of our returns that we filed together are audited or contested, we will meet to decide what to do. If we cannot decide who pays the taxes owed or who gets any refund, we will ask a judge to decide at the time the problem comes up."

Spousal Support - Decide whether you agree that each of you can support yourselves and neither will pay spousal support to the other, or if one of you will pay spousal support to the other spouse.

Custody and Child Support (if applicable):

For every divorce case when the parties are the parents of one or more children under the age of eighteen years of age or nineteen and attending high school, the parents must provide details describing decisions that have been made about which parent the child will live with, how the parents will divide the expenses of raising the children, and how these decisions will be made in the future.

Custody of the children - This will be a description of how you will make decisions and who will have custody of the children. This should include details about how often, when, and where the non-custodial parent will be allowed to visit the children, if at all.

Name and address of doctors, dentists, schools, and childcare.

Child Support - This will describe how you will divide the expenses of raising the children, including child support and health insurance.

Current income information for both parties - This is required to calculate child support.

Cost of health insurance for the child/children only - This may be required to calculate child support.

Unusual costs - for health, counseling or education for the children.

Cost of work-related childcare expenses - This may be required to calculate child support.

Certain travel costs - related to a final time-sharing plan for the children.