

Judicial Information Systems Council
Online Access Subcommittee
Draft Meeting Agenda
James Noel, Chair

Judicial Information Division
2905 Rodeo Park Drive East, Building 5
Santa Fe, New Mexico 87505

Monday, January 11, 2021 at 1:30pm – remote conference

1. Welcome and Introductions

In accordance with the Supreme Court orders regarding the pandemic and the imperative to make court access the top priority while operating under scaled back operations, for the foreseeable future the focus of the Online Access Subcommittee meetings will be on the following three items until further Order of the Court.

- SOPA Access Requests
- re:SearchNM completion
- Expanded e-Filing

2. Approval of Agenda

3. Approval of December 7, 2020 draft minutes

4. Special profile request for CASA Volunteers - Karl Reifsteck - (see 12/15/20 email and incident 705326) Sandoval County CASA volunteers have a blanket appointment on all JQ cases, but it is not statewide – only for the county. There are fewer than 30 CASA organizations across the state and only 2 individuals per CASA org that would need access to JQ cases. The appointment is for a specific county, but the technology will only allow them access to ALL JQ cases statewide. The CASA volunteers take an oath because they have access to HIPPA protected data. An ED could sign as their supervisor on the application, but a special profile would need to be created to show only JQ cases.

5. Follow up on action items from December 7 meeting (see attached)

6. Magistrate and Metropolitan Courts E-Filing Projects Update – Suzanne Winsor, Margarita Terrell

7. re:SearchNM Project

- a. Status Update
- b. Draft outline of training plan for approval to submit to Senior Justice B. Vigil at the Supreme Court's February conference

8. Review Updated SOPA Application Forms for Approval

- a. See all red text showing additions
- b. Specific questions regarding:
 - FBI Tier 2 page
 - Press credential statement on last page

- Tier 3 statement added on JP form Tier 2 page

9. SOPA Requests

- a. Press SOPA request – Aaron Borego (702054)
- b. Librarian SOPA request – Michelle Wallbrett (697821)
- c. Forensic Scientist SOPA request – Michelle Graham (703417) – on behalf of the City of Albuquerque, she searches on First, Last, DOB, SSN and booking offenses to see if it is still a valid felony offense – enters this same info into their DNA database as either an eligible offender so the officer will know whether to collect a DNA sample or not. She says the information is not always in Case Lookup. She has been directed to seek the info through NMdataXchange. Does not meet the criteria as Law Enforcement non-officer in support of officer safety.

10. Meeting Adjourned

Next Meeting

Monday, February 1, 2021 at 1:30pm