# Third Judicial District Court

# NEWS RELEASE

FOR IMMEDIATE RELEASE

May 30, 2018

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## THIRD DISTRICT COURT OPENING CLERK'S OFICE DURING LUNCH HOUR

LAS CRUCES – The Third Judicial District Court announced it is changing the hours of operation of the Court Clerk's office to improve customer service and meet the needs of the community.

Beginning July 2, 2018, the Court will remain open during the noon hour from 12 p.m. to 1 p.m. This change will provide public access to the Clerk's office, where visitors may obtain court records, file documents and conduct other business. The Jury Division and Self-Help Division also will be open to the public. The Court's Self-Help Center provides general information – not legal advice – for people representing themselves in civil cases and offers assistance with court forms.

The business hours of the Doña Ana County Courthouse will remain 8 a.m. to 5 p.m. Monday through Friday, except holidays.

To accommodate the change in hours, the Clerk's office will close to the public at 4 p.m. to allow court workers to complete daily administrative duties. The Court will make arrangements to accept emergency filings after 4 p.m. and will post instructions on its website as the July 2 effective date nears for the new hours of operation.

Photograph of the Third Judicial District Courthouse in Las Cruces courtesy of the Court.