



Cibola County

700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431
Fax (505) 285-5434

Cibola County Commission

Christine Lowery, Chair
Ralph Lucero, 1st Vice-Chair
Ray Carpenter, 2nd Vice-Chair
Georgia Routzen Sanchez, Commissioner
Tanner Windhorst, Commissioner

County Manager

Kate Fletcher

Cibola County Letter of Commitment for AOC Regional Planning
September 25, 2025

To: Esperanza Lucero
Administrative Office of the Courts
Behavioral Health Integration and Reform Administrator
aoceal@nmcourts.gov

Dear Ms. Lucero:

The County of Cibola is pleased to provide you with this letter of commitment for the Regional Behavioral Health Planning application to be the 'accountable entity' for the Region 13. The grant term, unless changed by the AOC, is September 2025 through June 2026. At the same time, we respectfully request a 30-day extension on the application deadline. This additional time will allow our partner counties, Valencia and Sandoval, to complete their stakeholder meetings and prepare their letters of support so that Region 13 can move forward with a unified submission.

While Cibola County is committed to stepping forward as the accountable entity, we do want to memorialize a concern regarding the intersection of state expectations and county procurement rules. For example, the AOC guidance specifies that food and beverages must be provided at stakeholder workshops, yet under our county government procurement policies, we are not permitted to purchase food with county funds. We anticipate there may be other instances where county rules and state expectations do not fully align. We are raising this now so it is clearly understood that Cibola County is willing to serve as the lead, but we will need the support and flexibility of the AOC to navigate these areas in order to ensure full compliance at both the state and local level.

1. The primary contact information for the proposed accountable entity is:

Primary Contact Name: Kate Fletcher

Phone: (505) 287-9431

Email: kate.fletcher@cibolacounty.gov

Mailing Address: 700 E Roosevelt Ave Suite 50, Grants, NM 87020

2. Attached you find letters of support from the participating counties in our region.



Cibola County

700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431
Fax (505) 285-5434

Cibola County Commission

Christine Lowery, Chair
Ralph Lucero, 1st Vice-Chair
Ray Carpenter, 2nd Vice-Chair
Georgia Routzen Sanchez, Commissioner
Tanner Windhorst, Commissioner

County Manager

Kate Fletcher

3. Budget Request: \$45,000.

Funds will only be used for planning, reporting, and evaluation purposes, not direct behavioral health services. We, as the accountable entity, will invoice the AOC on completion of the budget items listed below. All expenditures will comply with federal and state law.

In Kind funds that will be applied are as follows:

- Use of County facilities (meeting rooms), staff, and office materials
- Use of existing Health Councils and their related funding
- Use of the Opioid Remediation Collaborative consultation and technical assistance, E-SIM mapping, and report writing.

Budget Items	Suggested Amounts	In Kind Options	Budget Amount
Establish a Regional Stakeholder Planning Committee	\$15,000	Use of County facilities, staff, office materials \$10,000	\$25,000
Meeting related expenses			
Community Outreach	\$5,000	Use of Health Council staff / resources \$5,000	\$5,000
Development and Completion of the Regional Behavioral Health Plan	\$25,000	Use of Opioid Remediation Collaborative staff / resources \$10,000	\$35,000
TOTAL	\$45,000	\$25,000	\$70,000

4. As the accountable entity, we will comply with the following:

- Convene regular planning meetings with an established consistent schedule to ensure meaningful collaboration.
- Coordinate with UNM-HSC and the AOC on E-SIM Mapping



Cibola County

700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431
Fax (505) 285-5434

Cibola County Commission

Christine Lowery, Chair
Ralph Lucero, 1st Vice-Chair
Ray Carpenter, 2nd Vice-Chair
Georgia Routzen Sanchez, Commissioner
Tanner Windhorst, Commissioner

County Manager

Kate Fletcher

- Include diverse stakeholders at the minimum:
 - County governments represented in the region
 - Tribe, Pueblo, and Nation representative represented in the region
 - At least one (1) District Court Judge and court program representative
 - Adults and youth with lived experience
 - Behavioral Health Providers and community organizations
 - County and Tribal Health Councils and Local Collaboratives
 - Other local key stakeholders as identified by the accountable entity
 - Ensure Regional Inclusivity by formally inviting each regional county, tribe, pueblo, and nation
 - Conduct enhanced Sequential Intercept Mapping
 - The Workshop must be held in a government owned and operated facility with a minimum of two months notice by the AOC
 - Lunch and beverages must be provided by all participants with food sourced locally (restaurant or food service)
 - Translation and interpreting services must be made available as needed or as requested by participants.
 - Community Outreach:
 - Co-host at least one (1) community listening session as directed
 - Incorporate community input into planning efforts, documented in the plan
 - Completion of Regional Behavioral Health Plan
 - Establish a regional coalition through a formal agreement (MOU)
 - Demonstrated meaningful and ongoing engagement of stakeholders
 - Ensure the draft plan is reviewed and approved of by each participating county
 - Identify conflicts of interest with stakeholders if it appears that financial interests would reasonably appear to be affected.
5. As the accountable entity we will comply with reporting requirements, communication requirements, and all conditions related to the budget including the allowable use of funds and timely invoice submissions
- Reports:
- Regions must submit monthly progress updates by the 15th of each month
 - The regional plan draft will be submitted before or within 45 days of the E-SIM workshop



Cibola County

700 E. Roosevelt Ave., Suite 50
Grants, New Mexico 87020
Phone (505) 287-9431
Fax (505) 285-5434

Cibola County Commission

Christine Lowery, Chair
Ralph Lucero, 1st Vice-Chair
Ray Carpenter, 2nd Vice-Chair
Georgia Routzen Sanchez, Commissioner
Tanner Windhorst, Commissioner

County Manager

Kate Fletcher

- A finalized regional plan will be submitted before June 30, 2026
- Communication and participation:
- We will have representatives participate in monthly state-led technical assistance meetings
- We will respond to state-level requests for clarification, documentation or edits to the regional plan

We believe this regional planning process will reflect the Cibola County and State's high expectations and ultimately benefit the residents in our region.

Signed:

X *Kate Fletcher*

Kate Fletcher
Cibola County Manager

X *Marcie Chavez*

Marcie Chavez
Cibola County Health Council Coordinator