



**State of New Mexico
Third Judicial District Court**

201 W. PICACHO AVENUE
LAS CRUCES, NEW MEXICO 88005

Request For Proposals (RFP) Veterans Treatment Court Provider Services

RFP# 27-06

Response to Written Questions

Question 1: Can you clarify the expected scope of services for the residential treatment component of this procurement?

This treatment facility, upon completion of participant assessment, if a need for a higher level of care is found, would coordinate the referral, insurance and any necessary case management to assist the participant's entry into a residential care facility, PHP etc. Referrals to residential, PHP etc., are based on ASAM criteria and requires a valid, current assessment by a licensed clinician to assess for participant level of care.

Question 2: What are the minimum licensing and accreditation requirements for a residential treatment provider, PHP and IOP?

Residential treatment providers/centers, and PHP facilities follow the minimum standard set by the State of NM requirements for licensing and are assumed to be at this standard to provide services in the state of NM.

Treatment Courts do not govern this. This RFP is not for a residential treatment provider, or PHP provider.

Please refer to RFP for licensing of a treatment provider/clinicians for individual and group sessions pg. 4 and pg. 6, b. and pg. 25 a.

Question 3: For drug screens can the offeror subcontract or facility to do and if so any specifications?

This RFP will not have the therapeutic facility conduct drug screenings.

Question 4: Also, will the billing be blanket billing or per the insurer contract rates

All services provided by the therapeutic provider will be in accordance with the current State of NM Medicaid Fee Schedule after the facility has billed any and all insurances. Please refer to RFP pg. 10, d.

Question 5: What is the staff ratio to the individuals

1/10 in a group setting, 1/20 Individual counselor

Question 6: Can the residential be gender specific or can be co-ed?

This RFP is not for a residential treatment provider.

Question 7: Does the court determine how many hours the individual participates in the program

The court does determine how many hours a participant spends in the actual treatment court program.

The amount of time spent by a participant in therapy depends upon ASAM criteria (200 hours through the term of the Treatment Court Program, 3-6 hours per week of individuals, groups, life skills processing – dependent upon clinical treatment plan) and their need per their assessment at intake and ongoing assessment every 3 months or upon incident.

Question 8: Are newly licensed providers eligible to submit a proposal, or is prior operating history required?

All licensed providers are eligible to submit a proposal. Please refer to RFP pg. 8, b.,- 9, pg. 25, a.

Question 9: Does the offeror bill the insurance, Medicaid, Tricare/ Tri west or there are allocated funds for the services and offeror provides the rates?

Yes, the provider will bill all insurances, including Medicaid, and TriCare/TriWest.

Rates for services, when necessary, are the current NM Medicaid Fee Schedule rates.

Question 10: Are there minimum or maximum bed capacity requirements in a residential setting?

This RFP is not for a residential treatment provider.

Question 11: What is the cap for offeror?

Your cost proposal is indicative of what you will charge for services. Please refer to RFP pg. 23-24 B., C.

Question 12: Must the facility be located within the Third Judicial District, or are providers outside the district eligible?

The facility must be located within the Third Judicial District.

Question 13: Does the facility need to be operational before contract award, or may it become operational before services begin? and is it ok to subcontract? And is needed from the subcontractor?

The facility needs to be operational by the contract award date and before the set date for services to begin per contract. Please refer to RFP pg 14, A. "sequence of events/dates"

Subcontracting is allowed per RFP, facility where the participants will receive services must be in Las Cruces, NM. Please refer to RFP pg. 9 and pg.17, #4

Question 14: Does the facility have to be in las cruces or can be in any part of NM?

The main facility must be located in Las Cruces, NM to provide services for participants.

Question 15: How will proposals be scored, and what is the relative weight assigned to cost, experience, and quality of services?

Please refer to RFP pg. 27, V, A.-28, B.

Question 16: Will preference be given to providers with existing Tri care and if don't have Medicaid what is the time frame to credential with Medicaid.

Please refer to RFP pg. 10, d. Provider must be able to bill insurances, private, all state of NM Medicaid, and TriWest/TriCare prior to contract award.

Question 17: What does the anticipated contract start date?

Please refer to RFP pg. 3, Section I (A).

Question 18: What reporting requirements and performance measures will be required?

Please refer to RFP pg. 7, a. Provider Administrative Services, i-viii.

Question 19: What is the anticipated referral volume during the first contract year?

The Veterans Court has a maximum matrix of 15 participants.

Question 20: For billing are we billing based on the contract per Tri west or there are specific rates from the court and what happens to individuals with Medicaid and other insurances. And can we have subcontract facilities with Medicaid and other insurance as wait for facility credentialing.

Billing to the court for any reason is based on the current State of NM Medicaid Fee Schedule. Credentials must be provided by the start of the service contract.

Question 21: Will the Court consider proposals from organizations that are in the process of obtaining state licensure, provided all licensing requirements are met before the contract start date?

No, please refer to RFP pg. 4, under Scope of Procurement.

Question 22: Will the Court accept proposals contingent upon completion of facility licensing and zoning approvals prior to service delivery?

No, please refer to RFP pg. 7, under Scope of Procurement.

Question 23: Can we offer structured sober living home or must license residential homes?

Both can be offered but is based on participant's clinical needs.