

**4-112. Request for hearing.**

[For use with Magistrate Court Civil Rule 2-307 NMRA  
and Metropolitan Court Civil Rule 3-307 NMRA]

STATE OF NEW MEXICO  
COUNTY OF DONA ANA  
IN THE MAGISTRATE COURT

No. \_\_\_\_\_

\_\_\_\_\_, Plaintiff

v.

\_\_\_\_\_, Defendant

**REQUEST FOR HEARING**

Assigned judge: \_\_\_\_\_  
Matters to be heard: \_\_\_\_\_  
Hearings presently set: \_\_\_\_\_  
Time requested by plaintiff: \_\_\_\_\_  
Time requested by defendant: \_\_\_\_\_

*(Provide names and addresses of parties who need to be notified -- attach a list if necessary.)<sup>1</sup>*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hearing requested by:

\_\_\_\_\_  
Signature

Printed name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**CERTIFICATE OF SERVICE**

I hereby certify that on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ this \_\_\_\_\_ *(insert paper served, such as "answer" or "notice")* was

[mailed by United States first class mail, postage prepaid, and addressed to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
City, State \_\_\_\_\_  
and zip code: \_\_\_\_\_]

[faxed by \_\_\_\_\_ (*name of person who faxed document*) to  
\_\_\_\_\_ (*name of recipient*) at \_\_\_\_\_ (*telephone number*).

The transmission was reported as complete. The time and date of the transmission was  
\_\_\_\_\_ (a.m.) (p.m.) on \_\_\_\_\_ (*date*).]

[e-mailed to \_\_\_\_\_ (*name of party or attorney*) at \_\_\_\_\_  
(*electronic mail address of recipient*) upon agreement of the party to accept electronic service.

The transmission was reported as complete. The time and date of the transmission was  
\_\_\_\_\_ (p.m.) (a.m.) on \_\_\_\_\_ (*date*).]

[delivered to \_\_\_\_\_ (*Specify how service by delivery was made. See  
Use Note 1 for the methods service may be made using this alternative.*)

\_\_\_\_\_:]

\_\_\_\_\_  
Signature of person sending paper

\_\_\_\_\_  
Date of signature

#### USE NOTES

1. This request must be served on all other parties pursuant to Rule 2-203 NMRA or Rule 3-203 NMRA. *See also* Rule 2-307 NMRA for how motions are presented to the court. [Approved by Supreme Court Order No. 05-8300-005, effective March 21, 2005.]