

**4-961B. Request for order to omit petitioner’s address and telephone number from petition, to place references to petitioner’s address under seal and for an order providing alternative means of service on petitioner.**

[Standard simplified request to seal petitioner’s address form,  
Family Violence Protection Act, Sections 40-13-1 to 40-13-8 NMSA 1978]

THIRD JUDICIAL DISTRICT COURT  
COUNTY OF DONA ANA  
STATE OF NEW MEXICO

\_\_\_\_\_  
Petitioner

v. \_\_\_\_\_ No. \_\_\_\_\_

\_\_\_\_\_  
Respondent

**REQUEST FOR ORDER TO OMIT PETITIONER’S ADDRESS  
AND TELEPHONE NUMBER FROM PETITION,  
TO PLACE REFERENCES TO PETITIONER’S ADDRESS UNDER  
SEAL AND FOR AN ORDER PROVIDING  
ALTERNATIVE MEANS OF SERVICE ON PETITIONER**

1. I do not want my current address and telephone number to be made known to the respondent for the following reasons: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. My current mailing address and telephone number are:  
\_\_\_\_\_  
*(address)*  
\_\_\_\_\_  
*(city, state and zip code)*

My telephone numbers are:  
phone number                      work phone                      message phone  
\_\_\_\_\_  
\_\_\_\_\_

3. I ask the court not to disclose my current address and telephone number.
4. I ask that if my request is granted, all process and papers be served on me by delivering them to the clerk of the court who shall serve me at my current address.
5. I agree that if either my address or telephone number change during this lawsuit, I will immediately file another form like this one giving my new address or telephone number.

### VERIFICATION

I, the petitioner, affirm under penalty of perjury under the laws of the State of New Mexico that I have read the above information; that it is true to the best of my knowledge and belief; and that I understand that I can be punished both civilly and criminally if any information in this request is false.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of petitioner

\_\_\_\_\_  
Petitioner's street address

\_\_\_\_\_  
*(City, state and zip code)*

I have reviewed this request

- I recommend that the request be granted.  
 I recommend that the request be denied.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Court's telephone number

- Request of petitioner is granted. The respondent shall serve all pleadings and other papers required to be served by filing them with the clerk who will note on the pleading or papers the date and manner of service. The clerk shall promptly serve such pleadings and papers on the petitioner, noting in the court file the date and manner of service upon petitioner.
- Request of the petitioner is denied. The petitioner shall place petitioner's name, address and phone number in the appropriate places on the petition prior to service of the petition upon the respondent.

\_\_\_\_\_  
District Judge

\_\_\_\_\_  
Date

[Approved, effective November 1, 1999 until July 1, 2001; approved, effective May 1, 2001; as amended by Supreme Court Order No. 14-8300-023, effective for all pleadings and papers filed on or after December 31, 2014.]

**Committee commentary.** — The committee assumes that the district court has inherent power to grant requests of this type under compelling circumstances when petitioner demonstrates a reasonable basis to believe that the petitioner's physical safety or that of a household member would be threatened if petitioner's current address is made available to respondent. The form provides an alternative means by which respondent can serve pleadings and other papers on petitioner.