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OFFICE OF THE
FOURTH JUDICIAL DISTRICT
(SAN MIGUEL, GUADALUPE & MORA)

NOTIFICATION(S)

TO: GUADALUPE JURORS SERVING (09/01/2023 thru 11/30/23)

FROM: The Fourth Judicial District Court Jury Division

DATE: September 1, 2023

JURY SCAM:

Please be aware that there is a Jury Scam circulating throughout the state where con artists are calling unsuspecting parties claiming to be a police officer to inform them that they missed jury duty and are asking victims to pay a fine or penalty to avoid arrest. They may request financial information or request for payment on a prepaid credit card. Do **not** give out any financial information, instead contact the Court(s) directly either in person or by phone.

TOLL FREE JURY NUMBER:

A toll free jury number (1-844-454-2955) has been established for jurors who are out of the 505 calling area. The toll free jury number was created so that jurors do not incur long distance phone costs.

INCLEMENT (BAD or SEVERE) WEATHER CONDITIONS:

All jurors are instructed to call the jury number (575)472-3888 ext. 2, for a recorded message regarding jury trials during the winter months.

E-MAIL:

Guadalupe County e-mail address: **srod046jury@nmcourts.gov** Jurors may use this e-mail to request jury documents and/or submit request(s) to the Jury Clerk.

FAILURE TO APPEAR:

All jurors are notified well in advance of dates and times to appear for jury services. Failure to appear when designated can result in the Court issuing an Order To Show Cause or a Warrant. If you are unable to appear, you must obtain the Court's written approval three (3) working days prior to the expected trial date, in order to be excused from appearing for jury service. Any requests for excusal submitted later than three (3) working days before a trial will **not** be considered. We are aware that emergencies can arise, but you must **notify** the Court by contacting the Jury Clerk. Do **not** e-mail the jury clerk; you must call. Jurors must also provide proof of any such emergency if you do not appear on the day that you are scheduled.

If you have any questions, please feel free to contact the jury clerk at **575-472-3888 ext. 2** or 1.844.454.2955.